

## Plagiarism Policy

Document Name:	Version and Date:	Responsible Person:	Purpose and Comments:
Plagiarism policy	July 2023/V1.0	CEO and/or nominee	Ensure compliance with Standards for Registered Training Organisations (RTOs) 2015

### Policy scope

The Plagiarism Policy applies to all students enrolled with the organisation, and to all staff who are involved in assessment of work submitted by students.

It also includes external personnel conducting assessments on the organisation's behalf as part of partnership agreements.

### Policy purpose

The Plagiarism Policy aims to enhance fair and ethical practice for those engaging in participant assessment or discipline activities and alert staff and student to their responsibilities in relation to plagiarism.

### Policy statement

The Policy seeks to ensure that the organisation can meet its obligations as a Registered Training Organisation (RTO) and to reassure students and other stakeholders that assessments of participants' work are not affected by plagiarism.

### Legislative/statutory requirements

- Standards for Registered Training Organisations (RTOs) 2015

### Associated documents

- Copyright policy
- Code of conduct policy
- Complaints and appeals policy
- Complaints and appeals procedure
- Complaints and appeals form

### Measure of policy effectiveness

The effectiveness of this Policy will be determined by the:

- number of plagiarism instances reported
- number of appeals against claims of plagiarism

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- number of possible plagiarisms found in internal and external audits
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**Induction**

Refer to organisational induction processes to confirm specific induction requirements related to this Policy.

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**Definitions/acronyms**

**Plagiarism** - “the stealing or passing off as one's own (the idea or words of another); use (a created production) without crediting the source; to commit literary theft; present as new and original an idea or product derived from an existing source”

(Webster's Third New International Dictionary of the English Language, Unabridged, p. 1728).

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